

STAFF CONFERENCE  
Minutes of Meeting Held in Director's  
Conference Room, 214 Administration Building  
Monday, 14 January 1957

Mr. Dulles Presiding

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1. INCREASED EFFICIENCY

Mr. Dulles opened the meeting with a suggestion that all those persons present attempt to cut down on the paperwork in their respective organizations in the coming year without reducing their efficiency. He suggested that the length of memoranda be cut down and that the volume of correspondence be reduced wherever possible.

2. LETTER FROM THE PRESIDENT

The DCI read portions of a letter he had received from the President indicating appreciation for the good work that was done during the past year, particularly during the last six months when a number of crises had confronted us. Mr. Dulles said that he did not take this letter personally, but as a commendation to all Agency personnel who had contributed so much to this.

3. TEN YEAR ACCOMPLISHMENTS

The DCI indicated that 1957 would conclude the first decade of the work of the Agency under the law that constituted it and that he intended to have a study prepared for submission to the President reflecting the extent to which the Agency has carried out the responsibilities given to it by the National Security Act of 1947.

4. CONGRESSIONAL MEETINGS

The Director said that he had met during the past week with Chairman Vinson of the House Armed Services Committee for the purpose of paving the way for future discussions with his committee. The DCI will meet with the Committee 16 January 1957.

The Director stated that the "Watch-Dog" committee had been re-introduced in both Houses of the Congress but that he doubts that it will pass. He said that our external position, individually and collectively, should be not to oppose the establishment of such a committee. He anticipates that, as in the past, he will discuss this matter at some length with the various leaders in the Congress.

The Director had a meeting last week with the sub-committee of the Appropriations Committee. Various matters having to do with current and past operations of the Agency were discussed. The Agency budget was not one of the subjects covered.

5. PERSONNEL ANNOUNCEMENT

The Director announced that [ ] would be assigned as the Chief, FI staff upon his return from the Far East.

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6. EMERGENCY PLANNING

Colonel White announced that he had recently attended a meeting of the Agency heads called by Mr. Fleming of the Office of Defense Mobilization to discuss the revised Mobilization Plan C. Colonel White said that specific duties for CIA were not contained in the mobilization plan and that our job would be to keep abreast of actions of other departments that may affect us.

7. NEW BUILDING

25X1 Colonel White indicated that the architects' tentative plans for the new building are due around the end of January but that it may be the middle of February before they are received. [ ] showed the group an architectural drawing of the proposed building and explained the general location of major components therein.

8. HOLIDAY

Colonel White announced that 21 January 1957 had been declared a holiday for government agencies in the Washington area. He said that this would be a "Sunday-type" holiday for purposes of staffing within the Agency.

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